

FLEMINGTON-RARITAN REGIONAL BOARD OF EDUCATION

March 13, 2017

REGULAR MEETING - 7:00 P.M. – J.P. CASE ROOM B-132

- I. Call to Order by the Board President
- II. Sunshine Law – Be advised that this meeting is being held in accordance with the Open Public Meetings Act, Chapter 231 P.L. 1975 (Sunshine Law) and that adequate notice of the date, time and agenda has been sent to the Hunterdon County Democrat and The Courier-News, and has been posted and filed with the Flemington Borough Clerk and the Raritan Township Clerk.
- III. Roll Call
- IV. Pledge of Allegiance
- V. District Mission Statement – The Flemington-Raritan Regional Schools provides our students with an exceptional education, empowering them to become problem solvers, collaborators and critical thinkers. The district creates a culture in which students act responsibly and communicate effectively in preparing to become productive citizens in a changing, global society. It is the expectation of the Flemington-Raritan Regional School District that all pupils achieve the New Jersey Core Curriculum Content Standards at all grade levels.
- VI. Board Recognitions – 2017 Educators of the Year -- On behalf of the Board of Education and our entire district, we are proud to announce, acknowledge and congratulate the Flemington-Raritan Regional School District’s Educators of the Year! Your hard work, dedication and contributions have helped our students grow, learn and achieve. It is because of outstanding staff members like you that our district continues to provide all students with an excellent education and the foundation they need to succeed in the future. Congratulations to each of you. We are so proud of you! When your name is called, please come up and receive a certificate of recognition.

Barley Sheaf School

Teacher – Jennifer McCormack, Grade 4

Educational Services Professional – JenniLee Pierson, Reading Recovery

Copper Hill School

Teacher – Jake Schuddeboom, Grade 4

Educational Services Professional – Melanie Rosengarden, School Nurse

Francis A. Desmares School

Teacher – Barbara Stewart, Grade 3

Educational Services Professional – Meredith Weil, Media Specialist

Robert Hunter School

Teacher – Barbara Clark, Grade 3

Educational Services Professional – Megan McPeck, Reading Recovery & Literacy Support

Reading-Fleming Intermediate School

Teacher – Anabela Tavares, Grade 5

Educational Services Professional – Christine Reed, Media Specialist

J.P. Case Middle School

Teacher – Jaclyn Schorr, Grade 7 Language Arts/Special Education

Educational Services Professional – Joanne Hoffmann, Speech Language Specialist

- VII. Superintendent's Report - Update on Board Goals, District Goals, and Merit Goals

VIII. Citizens Address the Board – This is the portion of our meeting reserved for public comment pursuant to N.J.S.A. 10:4-12(a), the Open Public Meetings Act. Members of the public are invited to address the Board according to the Board’s policy and by-laws. Please be aware that this portion is your opportunity to comment, and is not a forum for the Board to respond to your comments. However, the Board will certainly give all comments appropriate consideration.

IX. Approval of Minutes – Executive Session – February 27, 2017
 Regular Meeting – February 27, 2017

X. Report of the Standing Committees and Appointments

A. PERSONNEL – Michael Stager, Chairperson – March 23, 2017

THE SUPERINTENDENT OF SCHOOLS RECOMMENDS THE FOLLOWING RESOLUTIONS FOR APPROVAL:

Certified Staff – Appointments, Resignations & Leaves of Absence

1. Approval to employ the following staff member for the 2016-2017 school year. Fingerprints and health exam required.

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree/Step	Certification/College
1.	Perkins	Madison	Grade 5 In-class and Pull-out Resource Teacher/RFIS	March 14, 2017	\$50,860 prorated/BA/Step 1	Teacher of Students with Disabilities(CE)/Elementary School Teacher Grades K-6(CE)/Pennsylvania State University

2. Approval to amend the February 13, 2017 motion:

to employ the following staff member for the 2016-2017 school year. Fingerprints and health exam required.

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree	Certification/College
1.	Braynor	Jessica	10-Month Vice Principal/RH	No later than May 16, 2017	\$77,083.33 prorated/MA	CE Principal/Drexel University

to read:

Item	Last Name	First Name	Position/Location	Effective Date	Salary/Degree	Certification/College
1.	Braynor	Jessica	10-Month Vice Principal/RH	March 17, 2017	\$77,083.33 prorated/MA	CE Principal/Drexel University

3. Approval to amend the January 30, 2017 motion:

to employ Kelliann TenKate as Supervisor of Special Services, effective no later than March 25, 2017. Salary to be \$112,138.57, prorated.

to read:

to employ Kelliann TenKate as Supervisor of Special **Education**, effective **March 22, 2017**. Salary to be \$112,138.57, prorated.

4. Approval to amend the November 28, 2017 motion:

for the following staff member to take a maternity leave as follows:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
1.	Veneziano	Kimberly	CH	Resource Center	Disability Leave	February 6, 2017-March 21, 2017
					FMLA/NJ Paid	March 22, 2017-June 9, 2017
					Unpaid Leave	June 12, 2017-June 30, 2017

to read:

Item	Last Name	First Name	Loc.	Position	Leave	Anticipated Date(s)
1.	Veneziano	Kimberly	CH	Resource Center	Disability Leave	February 6, 2017- March 28, 2017
					FMLA/Unpaid	March 29, 2017–June 23, 2017
					Unpaid Leave	June 24, 2017-June 30, 2017

**Dates changed due to birth of baby*

- Approval to designate Erin **McNamara**, Reading Recovery Teacher at Copper Hill School, as a District-Wide Reading Recovery Teacher, effective March 14, 2017 for the 2016-2017 school year.
- Approval for the following staff member to take a paid maternity leave of absence as follows:

Item	Last Name	First Name	Loc.	Position	Type of Leave	Anticipated Dates
1.	Alberalla	Jami	RFIS	Resource Center	Disability Leave	May 30, 2017-June 30, 2017

Non-Certified Staff – Appointments, Resignations & Leaves of Absence

- Approval to employ the following coaches during the 2016-2017 school year. Fingerprints and health exam required.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Chung	Spencer	JPC	Coach-Varsity Boys Lacrosse	132	\$30.62/hr.
2.	Procopio	Matthew	JPC	Coach-JV Boys Lacrosse	132	\$30.62/hr.

All Staff – Additional Compensation

- Approval to employ the following staff members for additional compensation to administer the PARCC assessment for the following students on home instruction during the 2016-2017 as follows:

Item	Last Name	First Name	Loc.	Student ID #	Max. # of Hours	Rate/Stipend
1.	Pirog	Michelle	JPC	#9299399605	12	\$30.62/hr.
2.	Plichta	David	JPC	#2353951422	12	\$30.62/hr.
3.	Finch	Katherine	RFIS	#2990974002	15	\$30.62/hr.
4.	Baills	Colette	JPC	#3219799482	12	\$30.62/hr.

- Approval to employ the following staff members for additional compensation during the 2016-2017 school year, as follows:

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate/Stipend
1.	Thompson	Carla	FAD	Next Generation Science Standards Grade K-4 Workshop Facilitator	1	\$33.78/hr.
2.	Rieg	Lisa	FAD	Next Generation Science Standards Grade K-4 Workshop Facilitator	1	\$33.78/hr.
3.	DeGenova	Sherrill	CH	CPR/AED-ERT	3	\$33.78/hr.
4.	Shein	Morgan	BS	CPR/AED-ERT	3	\$33.78/hr.

Substitutes

- Approval to employ the following applicants as Substitutes for the 2016–2017 school year. Fingerprints and health exam required.

Item	Last Name	First Name
1.	Barabas	Martha
2.	Cioni	Veronica
3.	Fastenau	Susan
4.	Kelleher	Kimberly
5.	Mahendran	Nagapadmaja
6.	O'Connor	Marianne
7.	Vayda	Michelle

Field Placements

- Approval to allow four Hunterdon County Polytech students to observe classes at Barley Sheaf Elementary School during March and April 2017 on 8 occasions for two hours accompanied by Natalie Guarino, Hunterdon County Polytech instructor.
- Approval to allow the following Rider University student to observe classes at Reading-Fleming Intermediate School during the 2016-2017 school year.

Item	Last Name	First Name	Loc.	School / Program
1.	Fenneman	Noelle	RFIS	Rider University/Accelerated Teaching Program

- Approval to allow the following Teacher Assistant, contracted through Hunterdon County Educational Services Commission, to volunteer during the 2016-2017 school year.

Item	Last Name	First Name	Loc.	Purpose
1.	Hewitt	Colin	JPC	Coach-Varsity Boys Lacrosse

B. CURRICULUM, PROFESSIONAL DEVELOPMENT, ASSESSMENT, TECHNOLOGY & GRANTS – Sandra Borucki, Chairperson, Next Meeting – April 18, 2017

- Approval of the following curriculum and materials adoption.

Item	Program
1.	Preschool Curriculum: Tools of the Mind

- Approval to employ the following staff members, or their alternates, for additional compensation during the 2016- 2017 school year. If alternates are necessary, their employment will be confirmed as replacements at no additional cost.

Item	Last Name	First Name	Loc.	Purpose	Max. # of Hours	Rate
1.	Jones	Robert	RFIS	Social Studies (6-8) Curriculum Revisions to Align with TCI Materials	60 shared hrs.	\$33.78/hr.
2.	Custy	Mary Jane	BS	Kindergarten ESI-R Administration	57 shared hrs.	Hourly
3.	Davis	Lisa	BS	Kindergarten ESI-R Administration		Hourly
4.	Hamlin	Dayna	BS	Kindergarten ESI-R Administration		Hourly
5.	Groegler-Pierson	JenniLee	BS	Kindergarten ESI-R Administration		Hourly
6.	McDougald	Anne	BS	Kindergarten ESI-R Administration		Hourly
7.	Mikalsen	Kathleen	BS	Kindergarten ESI-R Administration		Hourly
8.	Rowe	Kari	BS	Kindergarten ESI-R Administration		Hourly
9.	Degenova	Sherill	CH	Kindergarten ESI-R Administration		45 shared hrs.
10.	Goodfellow	Ellen	CH	Kindergarten ESI-R Administration	Hourly	
11.	Kurylo	Patricia	CH	Kindergarten ESI-R Administration	Hourly	
12.	Licht	Ryan	CH	Kindergarten ESI-R Administration	Hourly	
13.	MacRitchie	Tracey	CH	Kindergarten ESI-R Administration	Hourly	
14.	Moore	Laurie Ann	CH	Kindergarten ESI-R Administration	Hourly	
15.	Ritter	Jamie	CH	Kindergarten ESI-R Administration	Hourly	
16.	Royer	Leslie	CH	Kindergarten ESI-R Administration	Hourly	
17.	Scherer	Lauren	CH	Kindergarten ESI-R Administration	Hourly	
18.	Teeple	Christine	CH	Kindergarten ESI-R Administration	Hourly	
19.	DeAnglis	Laurie	FAD	Kindergarten ESI-R Administration	60 shared hrs.	Hourly
20.	McGovern	Susan	FAD	Kindergarten ESI-R Administration		Hourly
21.	Minch	Pamela	FAD	Kindergarten ESI-R Administration		Hourly
22.	O'Brien	Brittany	FAD	Kindergarten ESI-R Administration		Hourly
23.	Peake	Nydia	FAD	Kindergarten ESI-R Administration		Hourly
24.	Salvato	Stacey	FAD	Kindergarten ESI-R Administration		Hourly
25.	Shirvanian	Lindsay	FAD	Kindergarten ESI-R Administration		Hourly
26.	Thompson	Carla	FAD	Kindergarten ESI-R Administration		Hourly
27.	Youberg	Louise	FAD	Kindergarten ESI-R Administration		Hourly
28.	Ewing	Colleen	RH	Kindergarten ESI-R Administration		50 shared hrs.

29.	Kline	Christine	RH	Kindergarten ESI-R Administration		Hourly
30.	McPeek	Jessica	RH	Kindergarten ESI-R Administration		Hourly
31.	Murray	Jaclynn	RH	Kindergarten ESI-R Administration		Hourly
32.	Peake	Nydia	RH	Kindergarten ESI-R Administration		Hourly
33.	Rynearson	Danielle	RH	Kindergarten ESI-R Administration		Hourly
34.	Southard	Pamela	RH	Kindergarten ESI-R Administration		Hourly
35.	Degenova	Sherill	CH	ESI-R Training	2.5 hrs.	\$33.78/hr.
36.	Licht	Ryan	CH	ESI-R Training	2.5 hrs.	\$33.78/hr.
37.	Teeple	Christine	CH	ESI-R Training	2.5 hrs.	\$33.78/hr.
38.	O'Brien	Brittany	FAD	ESI-R Training	2.5 hrs.	\$33.78/hr.
39.	Salvato	Stacey	FAD	ESI-R Training	2.5 hrs.	\$33.78/hr.
40.	Kline	Christine	RH	ESI-R Training	2.5 hrs.	\$33.78/hr.
41.	Southard	Pamela	RH	Prepare and present ESI-R Training	5 hrs.	\$33.78/hr.
42.	Litchfield	Kristen	RFIS	Writer's Workshop – Align to Reading Workshop	120 shared hrs.	\$33.78/hr.
43.	Litchfield	Kristen	RFIS	Create End-of-Unit Assessments for Reading Workshop Units	180 shared hrs.	\$33.78/hr.
44.	Litchfield	Kristen	RFIS	Reading Workshop Curriculum Implementation Refinements	60 shared hrs.	\$33.78/hr.

3. Approval of the following field trip(s) for the 2016-2017 school year.

Item	Grade/ Group	School	Destination	Anticipated Date	Cost	Funding Source
1.	Grade 4	RH	Da Vinci Science Center, Allentown, PA	June 9, 2017	\$1,122.75	PTO

4. Approval to accept the following curriculum, professional development, and/or technology-related donations for the 2016-2017 school year.

Item	Donation	Value	Location	Funding Source
1.	Churchville Nature Center Assembly	\$540	BS	PTO
2.	Drug Awareness and Prevention Educational Classes	No cost	JPC	Hunterdon County Prosecutors Office and Hunterdon Drug Awareness Representatives
3.	Blick Art Supply Gift Card	\$275	BS	Artsonia
4.	Teen Pep Physical Education Presentation	No cost	JPC	Hunterdon Central High School Students
5.	Chair for Faculty Lounge	\$426.53	CH	PTO

5. Approval of the following travel expenditures for staff members or their designated alternate to attend professional development conferences/workshops. This travel is deemed educationally necessary and fiscally prudent and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and professional development plans.

Item	Last Name	First Name	Workshop/Conference	Dates	Includes (see below)	Max. Amount
1.	Rosa	Julia	NJTESOL Spring Conference, New Brunswick, NJ	May 31-June 1, 2017	R,M,O	\$430
2.	Cunniff	Susanna	NJSSNA Conference, Iselin, NJ	March 25, 2017	R,M	\$225
3.	DeLorenzo	Kristin	2017 National Core Advocates Conference, Denver, CO	May 5-7, 2017	R,M,O,F	\$510
4.	Gardner	Elizabeth	2017 National Core Advocates Conference, Denver, CO	May 5-7, 2017	R,M,O,F	\$510
5.	Lemerich	Kathryn	2017 National Core Advocates Conference, Denver, CO	May 5-7, 2017	R,M,O,F	\$510

R = Registration Fee; M = Mileage; L = Lodging; F = Food; O = Other

6. Approval to purchase and install one UPS (Uninterrupted Power Supply) for each of the elementary school MDF (Main Distribution Frame) work rooms at a cost of \$93,600, work to begin in the 2017/2018 school year. The UPS will be submitted to the State as an "Other Capital" Project. The Long Range Facilities Plan will also be amended to include this project.

7. Approval for J.P. Case Middle School to apply for the following grants to cover expenses for Joseph Agabiti, Technology Education Teacher, to attend the 4th Annual Robot Academy for Educators in Albuquerque, New Mexico, as follows:

Item	Grant Amount	Company	Expense Type
1.	\$300	Intel Corporation	Partial Registration
2.	\$800	IF, Inc.	Partial Registration, Travel & Miscellaneous

8. Approval for Francis A. Desmares School to dispose of the attached list of obsolete library books and tapes that are no longer useable and are not required as a trade-in or a replacement purchase.

C. FACILITIES/OPERATIONS – Tim Bart, Chairperson, Next Meeting – April 4, 2017

1. Approval for the Flemington-Raritan School District to hold a surplus sale on April 25, 2017.

D. TRANSPORTATION – Laurie Markowski, Chairperson, Next Meeting – May 10, 2017

E. FINANCE – Dr. Dennis Copeland, Chairperson, Next Meeting – April 19, 2017

1. Approval of the following resolution:

Resolution to adopt the tentative 2017-2018 budget

BE IT RESOLVED, that the tentative budget be approved for the 2017-2018 School Year using the 2017-2018 state aid figures and the Secretary to the Board of Education be authorized to submit the following tentative budget to the Executive County Superintendent of Schools for approval in accordance with the statutory deadline:

The proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A.

Expenditures		Revenue	
		Fund 10	
General Current Expense	\$57,737,910	Budgeted Fund Balance	\$ 2,377,745
Capital Outlay	\$ 1,246,950	Local Tax Levy	\$50,162,125
		Includes:	
		Banked Cap	\$0
Special Revenue Fund	\$ 931,595	Misc Revenue	\$ 245,000
		SEMI	\$ 40,623
Repayment of Debt	\$ 3,195,540	State Aid	\$ 6,159,367
		Fund 20	
		Est. Special Revenue	\$ 931,595
		Fund 40	
		Budgeted Fund Balance	\$ 1,600
		Local Tax Levy	\$ 3,073,535
		Debt Service Aid	\$ 120,405
Total Expenditures	\$63,111,995	Total Revenue	\$63,111,995

And to advertise said tentative budget in the Courier News and Hunterdon County Democrat newspapers in accordance with the form suggested by the State Department of Education and according to law; and

BE IT RESOLVED, that a public hearing be held at the J.P. Case Middle School, Flemington, New Jersey on April 24, 2017 at 7:00 p.m. for the purpose of conducting a public hearing on the budget for the 2017-2018 School Year.

2. Approval of the following resolution:

MAXIMUM TRAVEL EXPENDITURE

- WHEREAS,** Pursuant to N.J.S.A. 18A:11-12, in each pre-budget year, the Flemington-Raritan Regional Board of Education is required to establish a maximum travel expenditure amount for the budget year which may not be exceeded; and
- WHEREAS,** The Board of Education has determined that the maximum travel expenditure amount includes all travel that is supported by state and local funds; and
- WHEREAS,** The Board of Education has elected to exclude travel expenditures supported by federal funds from the maximum travel expenditure amount;
- WHEREAS,** The Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2016-2017 school year of \$110,000. To date \$37,158 has been expended from the 2016-2017 budget; be it
- RESOLVED,** That the Flemington-Raritan Regional Board of Education established a maximum travel expenditure amount for the 2017-2018 school year of \$110,000.

3. Approval to establish the following annual maximum expenditures for regular business travel for the 2017-2018 school year pursuant to district travel policies 3440 and 4440:

Child Study Team/Reading Recovery Trainer	\$1,500 per employee
Central Administrators & Support Staff	\$ 750 per employee
All Other District Employees	\$ 750 per employee

4. Approval for final payment to Ameresco, Inc. for the Energy Savings Improvement Project (ESIP) in the amount of \$192,806.96.

F. POLICY– Dr. Marianne Kenny, Chairperson, Next Meeting – March 28, 2017

G. SPECIAL SERVICES

1. Approval to employ the following Teacher Assistant, contracted through the Hunterdon County Educational Services Commission, for the 2016-2017 school year as follows:

Item	Last Name	First Name	Loc.	Program	Effective Date
1.	Mast	Samantha	BS	Behavioral Disabilities Class	March 14, 2017

2. Approval to employ the following Transportation Aide for the 2016-2017 school year. Fingerprint and health exam required.

Item	Last Name	First Name	Loc.	Purpose	Max # of hours	Rate/Stipend	Effective Date
1.	Conover	Lisa	FAD	Transportation Aide	160	\$21.12/hr.	March 14, 2017

H. MISCELLENEOUS

Information Items

1. Suspensions for the month of February:

School	Infraction	# of Days
BS	Physical aggression against staff	1.5 days

Action Items

1. Approval to accept the Harassment, Intimidation & Bullying Investigations presented on the February 27, 2017 Board Agenda, as follows:

School	Date of Incident	Report #	Classified HIB (Y/N)	Additional Action Taken
RFIS	"Over the course of the school year" Date of Initial Referral: 1/26/17	2	No	Remedial measures outlined in report

2. Approval to employ the following Athletic Trainer, contracted through Hunterdon Medical Center, for the 2016-2017 school years, as follows:

Item	Last Name	First Name	Loc.	Position	Effective Date
1.	Macey	Carissa	JPC	Athletic Trainer	March 15, 2017

3. Approval for representatives from Hunterdon Central Regional High School, which include Counselors, Advisors, Department Supervisors and Students to attend 8th Grade Presentations for the purpose of articulation on scheduling extra-curricular activities, program of study, prevention and general information in support of the matriculation process to Hunterdon Central Regional High School.
4. Approval to rescind the February 27, 2017 motion employing Christine Torre, Consultant, for the 2016-2017 school year.
5. Approval to employ Marjorie Levine, Consultant, for the 2016-2017 school year, effective March 14, 2017, to conduct staff evaluations, at a cost of \$200 per evaluation. Fingerprints and health exam required.
6. The Board hereby resolves with regard to the HIB matter involving student #3391561061 to affirm the administration’s determination and denies parental appeal.
7. Approval to employ McCrosson & Stanton, P.C. as Special Counsel to the Board, as attached.
8. Approval for Hunterdon Healthcare Speech and Hearing Center to conduct student evaluations at a cost not to exceed \$600 per evaluation.

- XI. Correspondence
- XII. Old Business
- XIII. New Business
- XIV. Citizens Address the Board
- XV. Sunshine Resolution

Be It Resolved, by the Flemington-Raritan Regional Board of Education that it does hereby determine that it is necessary to meet in executive session to discuss the matters stipulated, in conformance with the Open Public Meetings Act, Chapter 231 P.L. 1975.

The matters discussed will be made public when confidentiality is no longer required and formal action pursuant to said discussion shall take place only at a meeting to which the public has been invited.

- XVI. Adjourn

2017 Board Meetings

- March 27 - Safety Poster Contest Winners
- April 24 – Public Hearing on the 2017/2018 Budget
- May 8 - Reorganization of the District & May 30 Superintendent Evaluation
- June 12 - Superintendent Evaluation Delivery & 26
- July 24
- August 21 - Goal Setting Session
- September 11 & 25
- October 9 & 23
- November 13 & 27
- December 11